

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 2<sup>nd</sup> APRIL 2019 IN THE VILLAGE HALL AT 7.30 PM**

**PRESENT:** P Wilson, Martin Byrne, Peter Barnard, Ade Doore and Linda Hooper.

**APOLOGIES:** Lee Savidge and Andy Poppitt; Dan Sames (OCC)

**ALSO PRESENT:** David Hughes (CDC)

1 resident.

**97. Declarations of Interest**

None.

**99. Minutes of the Last Meeting**

The minutes of the meeting held on 5<sup>th</sup> March 2019 were agreed as drawn.

**100. Councillors Updates**

None.

**101. Report from the Village Hall Committee**

See attached as Appendix "2".

**102. Planning Applications**

[Demolition of conservatory; erection of two storey front and rear extensions; conversion of part of garage to living accommodation](#) 

61 Buchanan Road Upper Arncott Bicester OX25 1PE

Ref. No: 19/00451/F

No objection

**103. Planning Decisions**

None.

**104. Finance.**

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were authorised as follows:-

Payee	reason	Cheque number	amount
2/4/19	DEMS grant	101702	£200.00
F Milloy	cleaning	101703	£140.00
CDC	Dog bins	101704	£288.29
Mrs A Davies	Cl salary + expenses	101705	£160.85
HMRC	Cl tax	101706	£38.00

**105. Parish Council matters.**

**a. Extension to the Village Hall**

Cllr Barnard will be meeting the potential contractor for an updated quote on 5<sup>th</sup> April.

**b. Woodpiece Road parking update**

The Chairman has asked CDC for an update on the proposed start for Stage 2.

**c. Village Hall Trust deed**

A meeting to discuss the Trust Deed will be held in the village hall on Thursday 4<sup>th</sup> April at 11:30am. The purpose of the meeting is to discuss the current and future charity trust and trust deed and get advice as to what should be done before the existing lease expires in 2021, and Management Committee liabilities.

**d. Grass area next to the Village Hall**

Cllr Byrne is liaising with Di Selby to ascertain the proposed supplier of a solid surface for the new hard standing. On receipt of the details the Clerk will order the materials.

**e. Road repairs and Missing Manhole Cover**

Ongoing. Cllr Hooper agreed to chase MOD on progress on the pothole in road at level crossing by C site gate.

**f. Youth Facilities/Playground update**

Cllrs Wilson and Barnard agreed to meet a playground supplier to discuss possible upgrades to the playground. As there are a number of playgrounds in the Village it was agreed that an approach should be made to a handyman to deal with minor repairs and inspections.

**g. Vehicle Activated speed sign**

The Chairman has spoken to a councillor for Piddington PC, who oversaw this project for Piddington. He was told that Piddington PC chose to go with a company called Elan City and are pleased with it and are considering the purchase of a further two units. The Chairman of Ambrosden PC – has indicated that Ambrosden are also looking at getting these units. Have done some reading on available units from other manufacturers, the Chairman recommended that, if the Parish Council want this type of device, they should also go for the Elan City option. The unit can be powered by – battery, battery/solar, mains (unlikely), but the battery is quite heavy. The Piddington contact has offered to meet the Chairman and show / demonstrate the unit, and has informed him that if a mounting post is needed on the roadside it should be arranged with Oxfordshire Highways..

**h. PA system for the Village Hall**

A final quote is awaited. Once received, the Clerk will order the DAT system.

**i. Playing field/football posts**

The Chairman is seeking support from an expert contractor to ensure that the football posts are erected securely. If this advice is not possible the Chairman will ensure that the installation of the posts is carried out in accordance with the FA/OFA recommendations and the work is documented accordingly.

**j. Request for funding for DEMS Wall of remembrance**

The Parish Council agreed to make a donation of £200 towards the cost of the wall.

**k. Pond Survey**

The Parish Council has been contacted by Ethos Environmental Practice for permission to access the Village pond to carry out a survey for great crested newts. The Parish Council have asked to be advised of the results of the survey.

**106. Correspondence**

The Parish Council has been advised that the cost of emptying the dog bins will increase by 20p per bin per empty.

The Council has received publicity about the Calor Grant available on application. It was agreed that this was an avenue to explore another year.

**107. Public Participation**

It was suggested that the Council seek MOD support for the Village fete.

**108. Any Other Business**

The Clerk was asked to request that Spring Clean equipment be delivered to Cllr Savidge in Woodpiece Road.

The Parish Council is awaiting formal confirmation that the 2 playgrounds in Village Close and the commuted sum has been transferred .

New iPad packs have been ordered for both defibrillator units ( 2 sets per unit ) as the existing pads expire at the end of this April. The cost is £30.95 + VAT each – total nett = £123.80. They should be delivered to the Chairman shortly.

**109. Date of Next Meeting**

7<sup>th</sup> May 2019 at 7.00pm in the Village Hall. The Annual Parish Meeting will be held on 7<sup>th</sup> May 2019 at 8.00pm.

Arccott Parish Council			Monthly Financial Report	
			Parish Council Meeting	02 April 2019
Payments processed since last meeting				£1,444.14
	05-Mar-19	F Milloy	101696	£140.00
	05-Mar-19	OPFA	101697	£42.00
	05-Mar-19	CFO	101698	£55.00
	05-Mar-19	oALC	101699	£181.15
	05-Mar-19	Mrs A Davies	101700	£160.85
	05-Mar-19	HMRC	101701	£38.00
	02-Apr-19	DEMS	101702	£200.00
	02-Apr-19	F Milloy	101703	£140.00
	02-Apr-19	CDC	101704	£288.29
	02-Apr-19	Mrs A Davies	101705	£160.85
	02-Apr-19	HMRC	101706	£38.00
Receipts processed since previous report				£1,443.66
	27-Feb-19	HMRC		£1,443.66
Bank Reconciliation			Statement dated	27 February 2019
		Cambridge BS Account		£75,266.73
		Savings account		£9.64
		Current account		£52,558.82
Items not yet cleared:				
Receipts	None			
Payments	cancelled			£0.00
	cancelled			£0.00
	F Milloy			£140.00
	OPFA			£42.00
	CFO			£55.00
	oALC			£181.15
	Mrs A Davies			£160.85
	HMRC			£38.00
	DEMS			£200.00
	F Milloy			£140.00
	+ 3 more			£487.14
			Net Total	<u>£126,878.19</u>